# “Review and Rewrite” Feedback Conference Sheet

|  |
| --- |
| As directed by teacher, you will be provided multiple opportunities to “Review and Rewrite” your written presentation document. Reviewing, revising and editing a written draft several times before grading improves quality. Assessments will be part of an on-going effort to help you learn, not one-shot “do or die” experiences. An “Editing Partner” will be provided to you to give you an ample amount of accurate, honest and detailed feedback between each session.   1. Read your personal draft first after a 24 to 48-hour delay after Written Presentation. 2. Have your “Edit Partner” edit and assess the written assignment in stages (planning/brainstorming, draft, revised, edited and published) using the following “Written Presentation Rubric”. 3. Your teacher may suggest that only one assessment component within the “Written Presentation Rubric” be discussed and focused upon at any time during the feedback stages. |
| **FEEDBACK CONFERENCE FORM**  **Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Feedback Written Presentation Process**   * **Planning/Brainstorming** * **Draft Copy** * **Revised Copy** * **Edited Copy** * **Final Copy**   **Document Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Evidence of Skill Proficiency Attained:**  **Things to Do Differently Next Time:** |